

**PUEBLO REGIONAL BUILDING DEPARTMENT**  
**JOURNEYMAN AND/OR APPRENTICE REGISTRATION PROCEDURES**

**NOTE: PLEASE READ THESE INSTRUCTIONS THOROUGHLY BEFORE YOU PROCEED. PLEASE PRINT OR TYPE ALL ENTRIES ON THE APPLICATION.**

**Contact: Michael Krasovic, Licensing Technician**  
719-543-0002 or Fax 719-543-0062  
830 N. Main Street, Pueblo, CO 81003

All applicants must submit the following for consideration by the Building Official or authorized delegate (s):

1. Application form shall be filled out completely and shall be in the form of a sworn statement.
2. Supply all required qualifications (employment and experience record verifications)

Upon approval by the Building Official or authorized delegate(s), you will be notified by mail of your approval. If your application is not approved, you will be notified by mail instructions on information required for re-consideration.

Any applicant aggrieved by the Building Official or the Building Official's authorized representative's refusal to issue a license may appeal such decision to the Board in accordance with section 4-1-8 of the Pueblo Municipal Code.

**Registration fees are as follows:**

a. Apprentice Registration	\$40.00
b. Journeyman Gas Fitter	\$40.00
c. Journeyman Sheet Metal	\$40.00
d. Refrigeration	\$40.00

**MINIMUM QUALIFICATIONS**

**Journeyman Gas Fitter** - Three (3) years as an apprentice working on gas systems under supervision of a Journeyman or Contractor.

**Journeyman Refrigeration** - Three (3) years as an apprentice working with refrigeration systems under supervision of a Journeyman or Contractor.

**Journeyman Sheet Metal** - Three (3) years as an apprentice working on sheet metal systems under supervision of a Journeyman or Contractor.

**Apprentice** Gas Fitter, Refrigeration and/or Sheet Metal are a registration only.

**APPLICATION FOR A TRADE REGISTRATION**  
**PUEBLO REGIONAL BUILDING DEPARTMENT**  
**830 N. Main Street**  
**PUEBLO, COLORADO 81003**  
**(719) 543-0002**

Circle Appropriate Registration: JOURNEYMAN or APPRENTICE  
GF / SM / REFRIGERATION

Date \_\_\_\_\_

JOURNEYMAN/APPRENTICE INFORMATION:

Name \_\_\_\_\_ Phone # (    ) \_\_\_\_\_

Address \_\_\_\_\_  
                                Street                                  City                                  State                                  Zip

Age \_\_\_\_ Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

EMPLOYER INFORMATION:

Employer \_\_\_\_\_ Employer Phone # (    ) \_\_\_\_\_

Address \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone # (    ) \_\_\_\_\_

I hereby certify that the statements contained herein are true to the best of my knowledge and belief. I understand a false statement in answering questions on this application is justification for revocation of a license.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**MECHANICAL JOURNEYMAN & APPRENTICE FORM FOR  
REGISTRATION HOURS**

**PUEBLO REGIONAL BUILDING** 830 N. Main Street  
(719) 543-0002  
Pueblo, CO 81003

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street City State Zip

EMPLOYER \_\_\_\_\_  
Company Name Address Phone

Journeyman \_\_\_\_\_ Apprentice \_\_\_\_\_

DATE OF HIRE \_\_\_\_\_ DATE OF TERMINATION \_\_\_\_\_

**MARK APPLICABLE CATAGORIES:**

	From	To	Total Hours
Journeyman Gas Fitter	_____	_____	_____
Journeyman Sheet Metal	_____	_____	_____
Journeyman Refrigeration	_____	_____	_____
Apprentice Gas Fitter	_____	_____	_____
Apprentice Sheet Metal	_____	_____	_____
Apprentice Refrigeration	_____	_____	_____

I hereby certify that the statements contained herein are true to the best of my knowledge and belief. I understand a false statement in answering questions on this application is justification for revocation of a license.

EMPLOYER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_